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MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

20 November 1957

Deputy Director (Support)
Assistant Deputy Director (Support)
General Counsel
Comptroller
Director of Communications
Director of Logistics
Director of Personnel
Director of Security
Director of Training
Chief, Audit Staff
Chief, Commercial Staff
Chief, Management Staff
Chief, Medical Staff
Special Support Assistant to the DD/S
Special Planning Assistant to the DD/S
Assistant for Administration, DD/I
Legislative Counsel

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1. The United Givers Fund drive ends on 21 November 1957. As of 19 November \$95,629 has been pledged, which is 112.5 per cent of the Agency's goal. The Offices of the Director, the Deputy Director (Plans), the Deputy Director (Support) and the Deputy Director (Intelligence) all exceeded their respective goals. The Public Service Aid Society was pledged \$10,422, which is 57.9 per cent of its goal.

2. The Director wants a list of the names and position titles of Support personnel who are likely to deal directly with him. Each Office Head and Staff Chief is requested to provide a list of such people to the Deputy Director (Support) by 22 November 1957.

3. Colonel White announced that the Bureau of the Budget has proposed a substantial cut in the Agency's Fiscal Year 1959 Budget. The Director plans to appeal this to the Director of the Budget next Tuesday. The Chief of the International Division, Bureau of the Budget, has stated that CIA is not "pruning out" low priority operations. In order to provide the Director with data to counter this assertion each Office Head and Staff Chief is requested to provide the Deputy Director (Support) by noon on 22 November 1957 with a report of actions taken by the respective components in "pruning" Support activities.

4. Colonel White announced that on several occasions it had been mentioned that there should be some Agency announcements of personnel retirements and deaths. The Director of Personnel was requested to look into the advisability of having regular Agency announcements of retirements and deaths except where there may be a security or personal problem.

5. Colonel White announced that a book message has been sent to the field, and Security Officers are briefing headquarters personnel relative to the recent development in the security of safe combinations. It should be emphasized that this development should not be discussed outside the Agency. Consideration should be given to including this information in security briefings of new employees and the Office of Training incorporating this technique for offensive purposes in appropriate training courses.

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6. Colonel White read a memorandum from the Director of Personnel relative to the reasons why we lose employees. A statistical analysis covering the year ending 30 September 1957 reveals that our rate of separation of Grade GS-12's and above is considerably less than that of other Governmental agencies, private industry and educational institutions.

7. Colonel White referred to a memorandum from the Inspector General which related to the case of an individual who had been employed notwithstanding that his record of previous employment with the Agency contained considerable adverse information on him. His recent activity as a Chief of Station resulted in his final separation. This case emphasizes that the Medical-Security-Personnel Review Panel should be tough on similar cases and should not be swayed by an Office's desire to employ such an individual. Further, the Director of Personnel must assume the final responsibility for the employment since the Panel is advisory in nature only.

8. The meeting adjourned at 1340 hours.

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